

END OF PROJECT: obligations & opportunities

BBI JU-funded projects



Project end = many questions

- Which obligations do we still have as a consortium after project's end?
- For how long should I maintain the project website after project's end?
- How long should I keep the supporting documents?
- Where can we find extra support (if any)?

Exploitation of results: obligations & opportunities

- Art. 28 of the [Grant Agreement \(GA\)](#) (exploitation of results) states that you should “Take measures aiming to ensure ‘**exploitation**’ of the results — up to four years after the end of the project — by using them in further research activities; developing, creating or marketing a product or process; creating and providing a service, or using them in standardisation activities”.
- Use the many (**free!**) **services** described on <https://www.cbe.europa.eu/bbi-ju-funded-projects> to further exploit your project results, such as the:
 - [Horizon Results Platform](#) (publication of main exploitable results to target audiences)
 - [Horizon Results Booster](#) (free dissemination & exploitation consulting services)
 - [Horizon Standardisation Booster](#) (Apply for standardisation expert services to increase and valorise your project results through standardisation)

Project website

- We suggest to keep your project website active after the end of the project as it might be useful in light of your ***exploitation obligations***
- Please always ensure that you keep enough information to justify to e.g. an external auditor why you have declared website-related costs in your periodic financial statements...and having a still functioning website during an ***audit*** is a valuable information source.

Supporting documents

Art. 18 of the [Grant Agreement \(GA\)](#) (keeping records — supporting documentation) states that

*“The beneficiaries must — for a period of **five years** after the payment of the balance — keep records and other supporting documentation in order to prove the proper implementation of the action and the costs they declare as eligible”.*

Project end = new communication opportunities

CBE JU, European Commission & BIC will continue to promote your project at events & exhibitions, in publications, on social media



1 Send us your products / news / results

2 Share a contact point for follow-up



communications@cbe.europa.eu + your project officer in cc

How to ensure that information is not lost after the project ends?

- ✓ Keep on communicating
- ✓ Ensure that essential website **content** is not lost
- ✓ Plan social media continuity



Acknowledge the BBI JU funding

1

Display logos of the funding bodies

2

Acknowledge the BBI JU funding



For communication activities:

'This project has received funding from the Bio-based Industries Joint Undertaking (JU) under the European Union's Horizon 2020 research and innovation programme under grant agreement No XXXXXX. The JU receives support from the European Union's Horizon 2020 research and innovation programme and the Bio-based Industries Consortium.'

For infrastructures, equipment and major results:

*'This [infrastructure][equipment][insert type of result] is part of a project that has received funding from the Bio-based Industries Joint Undertaking (JU) under the European Union's Horizon 2020 research and innovation programme under grant agreement No XXXXXX. The JU receives support from the European Union's Horizon 2020 research and innovation programme and the Bio-based Industries Consortium.**



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